

Review of Head Start Program Monitoring





City of San Antonio Head Start Program Monitoring Report – July 2022

The City of San Antonio Head Start Program has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues so that areas of weaknesses are strengthened. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings during the time period indicated above:

Monitoring Projects Completed <i>(Project ended and report was officially submitted to providers):</i>

ERSEA Eligibility Review #1 (SAISD)

ERSEA Eligibility Review #1 (EISD)

Areas of Non-Compliance (Systemic or substantial issue or concern in meeting performance standards or policies):

There were no areas of non-compliance noted during this review period.
--

Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):
--

ERSEA Eligibility Review #1 (SAISD):

There were several areas of concern noted during this review:

- | |
|---|
| <ul style="list-style-type: none"> • The initial attached Family Application had incorrect signatures. • The gross annual income was not calculated correctly (with supporting documents). • Child was not determined eligible by one of the following: (1) The family's income is equal to or below the poverty line; (2) The family is eligible for or, in the absence of childcare, would be potentially eligible for public assistance, including TANF child-only payments, (3) The Child is homeless (Verified/Approved SRQ form) (4) The child is in foster care, (DFPS form-2085) the determination is made correctly with source documents (5) Income above 130% Federal Poverty Guideline must not exceed 10% of total funded enrollment (6) Income is above 100% but below 130% of the Federal Poverty Guideline must not exceed 35% of total funded enrollment. • The Selection Criteria Point System was not completed correctly in ChildPlus. • A signed and completed Eligibility Verification Record form was not scanned into ChildPlus. |
|---|

ERSEA Eligibility Review #1 (EISD):
--

There were several areas of concern noted during this review:

- | |
|--|
| <ul style="list-style-type: none"> • The Selection Criteria Point System was not completed correctly in ChildPlus. • A signed and completed Eligibility Verification Record form was not scanned into ChildPlus. • The gross annual income was not calculated correctly (with supporting documents). • The initial attached Family Application had incorrect signatures. |
|--|

For more detailed information:

Pedro.Ramirez@sanantonio.gov or Cassandra.Bentley@sanantonio.gov
--

Review of EHS and EHS-CCP Program Monitoring



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – July 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects:

No site visits or monitoring projects were conducted in July 2022.

EHS Monitors, finalized the 2022-2023 Program Monitoring calendar, Health & Safety Screening calendar, Monitoring Checklists and reviewed finding responses and closed out Monitoring Projects using the ChildPlus data system for program year 2021-2022.

For more detailed information:

Cynthia.garcia3@sanantonio.gov & Dianne.mendez@sanantonio.gov

***EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)***



City of San Antonio Head Start Program

Monitoring Report – July 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

Monitoring Projects:

No site visits or monitoring projects were conducted in July 2022. EHS Monitors, finalized the 2022-2023 Program Monitoring calendar, Health & Safety Screening calendar, Monitoring Checklists and reviewed finding responses and closed out Monitoring Projects using the ChildPlus data system for program year 2021-2022.

For more detailed information:

Cynthia.garcia3@sanantonio.gov & Dianne.mendez@sanantonio.gov